

## Floyd County Board of Health Meeting Minutes

December 10, 2024

**In attendance in person:** Seth Hyden, Thursa Sloan, Charla Burgett, Terry Wright, Mark Greene, Martha Ellis, Jennifer Bishop, and Bethany Pigman

**In attendance virtually:** Robbie Williams

**Absent with notification:** Danny Branson, Allen James, Kate Shutts and Blake Burchett  
The Board of Health (BOH) Meeting was called to order at 6:00 PM. A quorum was recognized, and the meeting preceded.

### **Old Business**

#### **Meeting Minutes**

Martha Ellis asked for a motion to approve the BOH meeting minutes dated 09-10-2024. A motion was made by Thursa Sloan to approve the minutes as written. Mark Greene seconded the motion with all in favor. Motion carried.

#### **Financial Audit**

Martha presented the RFH Auditors report for the taxing district and health department. She explained to the board that there were no significant findings in either audit.

### **New Business**

Martha discussed the 1.8 requirement for the health department budget and asked that the board allow the transfer of \$357,172.00 from taxing district to the operating account. Thursa Sloan made a motion to approve the transfer of funds. Mark Greene seconded the motion with all in favor. Motion carried.

#### **Lump Sum**

Martha asked the board to approve a 3% discretionary lump for retention purposes for staff if the ELC Special Project request for 8% does not get approved from the state. She explained to the board that this was added to the original health department budget approved in July. She followed up stating that if the 8% ELC Special Project funding is approved, that 3% of the budget would not be used.

After some discussion, Thursa stated that she would recommend that if the full 8% wasn't approved from DPH, but a portion of the funding was approved, and the 3% was needed to equal the full 8% that should be approved as well. Dr. Terry Wright made a motion to approve, Mark Greene seconded the motion with all in favor. Motion carried.

#### **Attendance Policy**

Martha presented the attached attendance policy to be reviewed for approval. She explained after Covid-19 that there has been an increase in absenteeism and tardiness. This policy would provide some guidance and direction relative to a point system for disciplinary action. Dr. Blake Burchett made a motion to approve the policy as presented. Seth Hyden seconded the motion, with all in favor. Motion carried.

### **Medical Marijuana/Drug Policy**

Martha informed the board that medical marijuana will be available January 2, 2025. She discussed the impact this play in the workplace. Martha informed that directors met with Kristen Krueger, the attorney for KHDA and two policies were discussed, a Zero Tolerance Policy and the option for Allowing for Use with a Valid Prescription /Written Certification Policy. A copy of these policies was presented for review. After a lengthy discussion, the board agreed that the health department would continue to adopt the zero-tolerance policy. Martha stated that the policy would be ready to approve in the March board meeting.

### **Legal**

At 6:22pm the board entered into executive session to update the board of possible case regarding pedestrian accident involving an employee on 09/30/2024 at the Municipal parking lot. Martha also informed the board of a HANDS employee involved in a single vehicle accident on November 14<sup>th</sup>, 2024. At 6:26pm the board returned from the executive session.

### **Workforce Development**

Martha discussed the DISC Assessment Training staff had on November 27, 2025. She also informed the board of health that several more trainings would be occurring for staff in the near future. Martha informed that HIPAA and Disciplinary Actions would be provided by Kristen Krueger and an additional Leadership Training will be provided by Dr. Crystal Miller.

### **Personnel Update**

Martha informed the board that two staff members, Dianne Akers and Cheryl Presley, will be retiring. Due to this, a clerk and RN position will be advertised to work at the Betsy Layne location.

## Financial Update

### Floyd County Board of Health Financial Update

#### Taxing District

Savings Account Balance to date: 9,859,544.74

Interest to date: 3,943.29

#### CDs

CD #3146	879,419.33
CD #3064	561,915.94
CD #4113	662,872.33
CD #4532	561,899.39
CD # 5493	134,392.86
CD #8507	175,704.18
CD #9971	491,676.26
CD #1608 (Citizens)	252,353.93
CD #8462 (Citizens)	366,967.75

#### Floyd County Health Department Financials

Bank Account (as of 12/10/2024)	1,572,134.56
CD # 3368	271,289.01
CD # 6200	471,167.54

#### Program Updates

Martha presented the following power point updating community and clinical programs:



12-10-2024 Program  
Updates.pptx

She discussed school nursing in detail and provided the following information:

MCO/MEDICAID	ALLEN ELEM	BETSY LAYNE ELEM	PBURG ELEM
AETNA	\$1,288.65	\$4,957.00	\$1,218.91
ANTHEM	\$392.34	\$532.89	\$320.41
HUMANA	\$509.90	\$323.88	\$115.69
MOLINA PASSPORT	\$357.03	\$79.34	\$514.40
UNITED HEALTHCARE	\$0.00	\$0.00	\$0.00
WELLCARE	\$3,559.27	\$7,500.22	\$2,854.11
TRADITIONAL KY MEDICAID (NO MCO)	0.00	\$205.20	\$0.00
TOTAL	\$6,107.19	\$13,598.53	\$5,023.52
UNDUPLICATED PATIENTS	7/1/2023-11/30/2023	7/1/2024-11/30/2024	
ALLEN ELEM	213	178	
BETSY LAYNE ELEM	252	300	
PRESTONSBURG ELEM	171	288	
SERVICES BY CPT			
ALLEN ELEM	498	263	
BETSY LAYNE ELEM	461	647	
PRESTONSBURG ELEM	262	437	

UNDUPLICATED PTS	2019-2020	2020-2021	2021-2022	2022-2023
ALLEN ELEM	321	99	223	252
BETSY LAYNE ELEM	397	84	247	341
PRESTONSBURG ELEM	451	34	171	175
<b>TOTAL</b>	<b>1169</b>	<b>217</b>	<b>641</b>	<b>768</b>

SERVICES BY CPT	2019-2020	2020-2021	2021-2022	2022-2023
ALLEN ELEM	1170	162	696	891
BETSY LAYNE ELEM	1016	143	724	997
PRESTONSBURG ELEM	1474	8	493	350
<b>TOTAL</b>	<b>3660</b>	<b>313</b>	<b>1913</b>	<b>2238</b>

Martha informed the group that some visits and revenue is significantly down from past school years. She reminded the board that with IEP and School Based Health, \$242, 917 of local taxes were needed to make the FY2025 budget whole. An in-depth discussion on sustainability and if feasible for school health to remain FY2026. Martha stated that Pam McManus, School Health Coordinator, would continue to work with school nurses to increase visit volume and retraining on coding of visits.

**Family Planning/KWCSP**

Martha also discussed the declining visits for Family Planning services and Kentucky Women’s Cancer Program. She presented the following data points:

UNDUPLICATED PATIENTS	7/1/2023-11/30/2023	7/1/2024-11/30/2024
FAMILY PLANNING	69	55
BREAST & CERVICAL/CANCER	46	23
SERVICES BY CPT		

FAMILY PLANNING	742	724
BREAST & CERVICAL/CANCER	79	60

**Personnel Updates**

Martha informed that Cheryl Presley and Dianne Akers would be re-retiring and the positions will be posted so that the new clerk and nurse can be trained.

She also discussed the DISC assessment training that was held for staff on November 27, 2024. Martha added that Kristen Krueger, Attorney will be providing HIPAA and Disciplinary training in February. Martha also stated that Dr. Crystal Miller would be providing additional leadership training for all department heads.

With no other business to discuss, Mark Greene made a motion to adjourn the meeting at 6:43pm. Terry Wright seconded the motion all in favor. Next meeting will occur March 11, 2025.

\_\_\_\_\_  
 Seth Hyden, Chairperson    Date

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 Martha Ellis, Secretary of BOH    Date