

Floyd County Board of Health Meeting Minutes

December 12, 2023

In attendance in person: Danny Branson, Blake Burchett, Seth Hyden, Richard Salisbury, Seth Hyden, Neva Francis, Allen James, Terry Wright, Martha Ellis, and Bethany Pigman

Guest: Tonya Hackworth

In attendance virtually: Thursa Sloan and Robbie Williams

Absent with notification: Kate Shutts

The Board of Health (BOH) Meeting was called to order at 5:57 PM. A quorum was recognized, and meeting preceded.

Old Business

Meeting Minutes

Martha Ellis asked for a motion to approve the BOH meeting minutes dated 09-12-2023. A motion was made by Neva Francis to approve the minutes as written. Allen James seconded the motion with all in favor. Motion carried.

Parking Space Contracts/Lot

Martha informed the board that all contracts for the parking lot have been received, signed, and a copy of insurance showing health department listed is in hand. Parking signs have been placed.

Project Updates

Martha informed the BOH that the vaccine room should be completed in a couple of weeks. She also informed the group that bids were coming for a new security system and a decision would be made soon. In addition, Martha explained that the engineer had met with Brandon Sloan and paperwork should be completed soon. She added that once paperwork from the engineer was received, bids would be acquired.

BARS

Martha informed the group that the Workday live date was pushed back until July 1st, 2024.

New Business

BOH Appointment

Martha informed the BOH that Dr. Richard Salisbury is stepping down from his position on the board of health and as Chair of the board. Martha presented Dr. Salisbury with a plaque in appreciation of his service on the BOH.

In addition, Martha added that since Dr. Salisbury is stepping down, there is a vacancy for BOH Chair. After a detailed discussion, a motion was made by Allen James to nominate Seth Hyden as Board Chair, Danny Branson seconded the motion with no opposed, motion carried.

Financial Audit

Martha informed the board that RFH came September 18, 2023 and September 19, 2023 for audit of health department and taxing district. She stated that the audit findings were as follows:

- No knowledge of fraud that affected health department or taxing district
- No knowledge of noncompliance with provisions of laws, regs, contracts, or grant agreements
- No knowledge of waste or abuse
- No knowledge of noncompliance with government specific financial reporting

Financial Update

Martha presented the following financial update to the BOH:

Taxing District CDs

CD #8085	168,676.49
CD #3664	538,212.52
CD #4113	661,326.64
CD #6616	472,010.53
CD # 5493	134,079.48
CD #5127	842,333.22
CD #3749	532,859.43
CD #1608 (Citizens)	242,678.40
CD #8462 (Citizens)	352,897.79

Floyd County Health Department Financials

Bank Account (as of 12-11-2023)	2,009,877.60
CD # 3368	263,682.20
CD # 6200	457,947.21

Floyd County Health Department Budget as of October 31, 2023

	Annual Budget	YTD Actual	Balance Remaining
Total Receipts	4,469,936.00	1,390,129.50	3,716,960.39

	Annual Budget	YTD Actual	Balance Remaining
Total Expenditures	3,992,506.00	945,083.08	2,977,422.92

FLOYD COUNTY
PUBLIC HEALTH TAXING DISTRICT BUDGET
Year to Date: 2023 FISCAL YEAR

	Operating Fund
Estimate Opening Balance July 1	8,453,268.19
Budgeted Receipts (all sources)	XXXXXX
Public Health Tax Received (real and personal property taxes)	XXXXXX
Motor Vehicle P.H. Tax Received	63,481.08
Delinquent Tax Received	49,134.36
Other Receipts – Specify UMC, Omit Tangible, Franchise, Gas	46,409.73
Interest Income	4290.02
Total Funds Available	8,616,583.38
Audit of Taxing District Funds	2500.00
Dept of Local Government	500.00
Financial Statement Publication	
Bank/Check Charges	7.00
Board Members Meeting Expenses _____	
Total Expenditures	3007.00
Balance Remaining	8,613,576.38

In addition to the financial position update, Martha asked for a 3% lump sum payment for all eligible merit employees. Neva Francis made a motion to approve the request, Danny Branson seconded the motion, motion carried.

Program Update

Tonya Hackworth presented a Health Access Nurturing Development Services update as part of a continuous quality improvement project with the Department of Public Health. The following power point was presented:



HANDS & HEART
Update.pptx

Martha informed the BOH that the health department was awarded a grant to purchase software for an electronic medical record and ADA compliant bed through the Family Planning Program. She stated these funds must be spent by March 31, 2024.

In addition, Martha informed that the health department will receive an additional \$25,000 through the preparedness grant written for the purchase of smart boards and stand-up kiosks to aid in information, education, and signage.

Harm Reduction: Martha stated that 13 Narcan boxes have been distributed throughout Floyd County to aid in substance abuse overdoses.

Diabetes: Martha discussed a partnership with the Appalachian School of Pharmacy and KY Homeplace to provide a free diabetic shoe clinic in March. She stated that the Appalachian School of Pharmacy will provide two students to provide foot exams.

Preparedness: Martha informed the BOH that approx. 290 employees of the Floyd County School system were provided Stop the Bleed training by health department staff on November 6, 2023, and approx. 300 more school employees would receive training on January 2, 2024.

Personnel Update

Martha informed the BOH that Brian Holbrook has completed OSHA certification. She stated that there was a need to have someone trained in OSHA to ensure federal and state compliance. Martha stated that an OSHA program would start soon. In spring there is a plan to have an official walk through by KY Safe to come to ensure full compliance.

Adjournment

At 6:50pm a motion to adjourn was made by Allen James. Neva Francis seconded the motion with all in favor. Motion carried.

A handwritten signature in black ink, appearing to read 'Richard Salisbury'.

Richard Salisbury, Chairperson Date

A handwritten signature in black ink, appearing to read 'Martha Ellis'.

Martha Ellis, Secretary of BOH

1-2-24

Date